

Payment Plan Agreement Form

I agree to pay Village Home Education Resource Center for membership (if applicable), tuition and materials fees for the _____ Term.

I understand that a deposit is due with this form:

- Invoice totals under \$500 -- Deposit of \$50 (will be applied towards the first payment)
- Invoice totals over \$500 -- Deposit of \$100 (will be applied towards the first payment)

Installment Choices

- Two additional payments - halves
 - Fall Term – due September 15 and October 15
 - Winter Term – due January 15 and February 15
 - Spring Term – due April 15 and May 15
- Three additional payments – thirds
 - Fall Term – due September 1, October 1 and November 1
 - Winter Term – due January 1, February 1 and March 1
 - Spring Term – due April 1, May 1 and June 1

____ I understand that if payments are not received by the due dates, that my children may not be allowed to continue attending classes and activities.

____ I understand that payment for classes added during add/drop is due at the time of the class add.

____ I understand that membership dues are not refundable, and the payments will be applied to that amount first.

____ I understand that I will be invoiced by email and that my online family account may not reflect my current balance due.

Student Name(s) _____

Parent/Guardian Name _____ Email _____

Parent's Address _____ City/State/Zip _____

Day Phone _____ Evening Phone _____

I have read and understand the above conditions of this Payment Plan Agreement.

Parent/guardian signature _____ **Date** _____